

**MINUTE OF GWHA MANAGEMENT COMMITTEE MEETING HELD ON TUESDAY 26 NOVEMBER 2019
AT 6:00 PM, IN GWHA OFFICES, 5 ROYAL CRESCENT, GLASGOW.**

PRESENT:

Joe Heaney Chairperson
Joginder Makar
Yushin Toda
Moira Wadsworth
Susan Mosedale

ATTENDING:

Elaine Travers, Chief Executive
Anne Allan, Corporate Director

APOLOGIES:

Nina MacNeill
Anne Campbell
Hanif Mirza

LEAVE OF ABSENCE:

Jim Michael
Isobel Gracie

ABSENT

Tony Keane

WELCOME

- 1.0 The Chairperson noted apologies, introduced and welcomed all Committee members to the meeting. The general interest of Tenant Members, and GWEn service users, along with the specific interests of Moira Wadsworth and Anne Allan as GWEn Board Members were noted. Members were mindful of their responsibilities as Trustees: accordingly, it was confirmed that it was appropriate that Members did not withdraw from the meeting. The Chairperson agreed, time permitting, consideration of a tabled report from the earlier inquorate ASC, under Agenda item 8.0.

CORPORATE

2.0 Minutes

2.1 Management Committee Meeting: 11 November 2019

2.1.1 Adoption of Minute

The minute of the meeting was unanimously accepted as a correct record, without amendment; proposed by J Makar and seconded by M Wadsworth.

2.1.2 Matters Arising

There were no matters arising.

3.0 Governance

3.1 Execution Of Documents

There were none.

3.2 Membership Applications

Report No 1 was considered. There were no new Applications.

3.3 Notifiable Events Register / Data breaches

Report No. 2 was considered. Members noted SHR¹ closure of NE 1003373; and agreed appropriate consideration and recording of recent NE 1003456 through the SSC/HR channels.

There were no data breaches to report.

¹ Scottish Housing Regulator

- 3.4 Strategy Review Evaluation & Corp Plan Principles
Report No. 3 was considered. Members:
1. Noted strong and consistent strategic performance.
 2. Contributed further evaluation of the Strategy Review Workshops and agreed that value is achieved from the event.
 3. Approved the outcomes and principles for developing this year's corporate plan and noted the capacity for change in the context of current internal and external challenges.
 4. Confirmed in principle preferences for one in-house session next year.
- 3.5 MC Appraisals Plan
Members considered Report No. 4, agreeing plans for the annual appraisals in January 2020, in compliance with Standard 6 of the Standards of Governance and Financial Management: *"the governing body and senior officers have the skills and knowledge that they need to be effective."*
- 3.6 Payments & Benefits Register
Report No. 5 was considered. Members noted compliance with policy and that no payments or benefits were registered in the last year
- 3.7 MC Membership Strategy
Report No. 6 was considered, and the rewards and challenges of the MC role were discussed. Whilst acknowledging the historical success of the Committee Training Forum, and a preference for the recruitment of service users to the MC, Members recognised that it may be necessary to widen recruitment to attract the relevant complementary skills and diversity. Reflecting the importance of the Membership Strategy insofar as succession planning, Members agreed routine MC reporting towards the AGM 2020.
- 3.8 Social Media Strategy and Policy
Report No. 7 was considered. Members approved unanimously the robust Strategy and Policy, as facilitating the continued growth of alternative methods of communication that will support enhanced customer engagement and performance standards.
- 4.0 Finance**
- 4.1 Management Accounts to 30 September 2019
Report No. 8 was considered. Members approved the Management Accounts, noting overall positive outturn, strong low risk ratio performance, and no concerns at mid-year point.
- 4.2 Debt Recovery Report
Members considered Report No 9, noting performance on target for interim six month period.

SERVICES

- 5.0 Service Engagement Strategy: Participation Report/Plan 2020/21
Report No. 10 was considered, and the outline plan for consultation with residents was approved unanimously.
- 6.0 Rent Restructuring (RR): Validation
Report No.11 was considered, and the positive independent validation was welcomed. Members approved the validation action plan; and confirmed consultation with residents on an average 2.2% rent increase to be implemented through the 5 RR delivery principles agreed at the MC Meeting 12/11/19.

7.0 Items For Future Agendas

- 7.1 Energy Efficiency Strategy (28/01/20)
- 7.2 Fire Safety Plan (28/01/20)
- 7.3 Investment Programme: 5 Year Plan (28/01/20)
- 7.4 Procurement Delivery Plan Progress + 2020/21 Plan (28/01/20)

8.0 Any Other Urgent Business

8.1 Audit Sub-Committee: Treasury Management

Members considered the tabled report, in the context of the earlier inquorate ASC meeting. The current and forecast investment was discussed, policy compliance was noted, and approval to redeem the Bank of Scotland loan was granted.

CLOSE

9.0 Date Of Next Meeting

Staff & Committee Social 3 December 2019
28 January 2020 Services